Jeff Boer

From: Brian Ledley <bledley@pmhnet.com>

Sent: Friday, May 15, 2020 10:30 PM

To: staff@pmhnet.com
Subject: [STAFF] COVID Updates

Attachments: Visit.Restrictions.5.15.2020.pdf

Good evening everyone,

Here are a few updates from the CPTF:

- 1. Last night's email offered some details into how PMH was beginning to prepare to provide services to our patients and community again. As we progress towards that, the CPMTF decided to update our Visitor Restrictions slightly. Currently, no visitors are allowed in the hospital; that will not change for now. However, the CPMTF decided that a single support person may remain with a patient while that person is at PMH. For more information, please see the attached flyer. This updated document will replace the current flyers around the hospital. The new Visitor Restrictions take effect immediately.
- 2. Based upon the recommendation of the COVID-19 Pandemic Medical Task Force, PTO restrictions will be lifted as of the start of the new pay period (Sunday). Staff wishing to use PTO should follow departmental procedures for requesting time off. All PTO requests will be at the discretion of the department manager and will be granted based upon departmental needs. If we see a spike in COVID cases or an influx of patients due to the virus, PTO restrictions may be again put into place. Further, associates may be recalled from PTO if patient care needs dictate that. Associates who travel will NOT be required to self-quarantine for 14-days upon their return. However, they will be required to self-monitor their symptoms each day for 14-days. Self-monitoring forms should be completed daily and sent to Vicki White, Associate Health Nurse.
- 3. Effective immediately, PMH will no longer offer Compensatory Time to staff who work over 40 hours a week. Any overtime worked in the current pay period (ending tomorrow) will be paid at the standard time and a half rate. Additionally, all Comp Time accrued over the last several pay periods will be paid out on the upcoming paycheck.

If you have any questions about PTO or your paycheck, please speak with your manager or HR.

Thank you to everyone who participated in our 'National Hospital Week' festivities. We are truly grateful for what each and every one of you do for our community.

Have a great weekend, Brian

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Brian Ledley

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Visitor Restrictions ***NOTICE*** EFFECTIVE: 05/15/2020

Pulaski Memorial Hospital is taking steps to protect our patients, their families, and staff by temporarily limiting visitation in our hospital. Visitor restrictions have been put into place to help minimize the spread of respiratory illness such as Influenza and Coronavirus.

AT THIS TIME NO VISITORS WILL BE PERMITTED IN PULASKI MEMORIAL HOSPITAL.

During this unprecedented time, a support person for the patients described below may be critical to avoid negative health outcomes unrelated to the COVID-19 public health emergency. All support persons must screen negative with no symptoms or elevated temperature, as addressed in the screening questions.

- OB Patients may have one (1) adult support person remain with them during delivery.
- Emergency Department patients may have one (1) additional support person to assist with additional consent needs and discharge.
- Patients receiving Outpatient Surgery may have one (1) support person for additional consent needs and discharge.
- Pediatric Patients may have both parents/legal guardians designated, but only one (1) support person may be present at a time.
- If a patient is critically or terminally ill, a nurse manager or charge nurse for the unit may allow up to two (2) visitors to see a patient.