

## Jeff Boer

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**From:** Brian Ledley <bledley@pmhnet.com>  
**Sent:** Friday, May 29, 2020 12:03 AM  
**To:** staff@pmhnet.com  
**Subject:** [STAFF] COVID Updates

Good evening everyone,

Below are a few updates from the COVID-19 Pandemic Task Force:

1. After input from the CPMTF, the CPTF, and SLT, it has been decided that Screening Stations will remain as resume services for our patients. Everyone coming in the hospital will continue to have screening questions asked and temperatures taken.
2. With Screening Stations continuing and procedures picking back up, the 'Resuming Services Subcommittee' was tasked with coming up with a plan for staffing the stations. That team decided that each department should be responsible for covering a day/shift throughout June. An email was sent out to managers yesterday explaining that recommendation and asking departments to cover a day at either the Front (north) Entrance or the ED Entrance. A few early takeaways include:
  - ) MOB and Clinic staff will continue to staff their entrances.
  - ) Med/Surg, OB, and Security will cover the ED door on Holidays and Weekends.
  - ) Admissions and Security will staff the ED Entrance after hours and nights.
  - ) Rehab Services has volunteered to staff the Front Entrance Monday – Friday, as it helps them social distance their patients.

A schedule has been created and currently has two openings that need to be filled by tomorrow (Friday) at noon. Once completed, the schedule will be made available to each department manager and placed in the COVID-19 shared file.

3. As we approach summer (What happened to Spring?) and warmer temperatures, we are changing how we handle patients/staff who screen positive for fevers. If an associate or patient presents with a temperature of 100 degrees or higher, that person will be directed to the waiting area of whichever entrance they came in. The individual will be stationed as far from any other person as possible, maintaining at least a 6-foot distance. After 10-minutes, that individual will have their temperature retaken. If, after 10-minutes, an associate/patient still has an elevated temperature, they will be directed back to the waiting area for an additional 10-minutes. The associate/patient will then have their temperature taken a third time using an oral thermometer. For associates who still have an elevated temperature after the third screening, the screener will contact Vicki White to communicate the location and that you have an associate screening positive. Vicki will determine if the associate can work or will need to go home or schedule a visit with their PCP. For patients – the screening station will contact the department where the service was to be provided, and the department will need to contact the PCP or if the PCP is not available, Dr. Kauffman or Dr. Anderson.

For any questions about these changes, please speak with your manager or a member of the COVID-19 Pandemic Task Force.

Thanks,  
Brian

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